



CARE International in Sudan (CIS)

TOR (Term of Reference)

Cash Distributions -USAID BHA Project- Khartoum-State-Karari locality

Proposed dates: 20-March-30 April 2023

1.0. BACKGROUND

On April 15, 2023, violent conflict erupted between two rival groups in Sudan: The fighting occurring between these forces has focused on urban centres, resulting in high levels of civilian casualties, destruction of urban facilities and high levels of fear and disruption of local services. This in turn has created high levels of displacement reaching to (4,075,930 people) within Sudan.

As part of CARE's response strategy and given that Sudan is one of the largest refugee recipients in the continent, and that the ongoing conflicts which have impacted the country for decades have created some 3 million plus IDPs, CARE International in Sudan with the support from the USAID BHA intends to assist the affected population being 1271 households (6355 beneficiaries) in Khartoum with MPCA. The targeted beneficiaries are among the most vulnerable people affected by the conflict of which some of them have their situations worsened by the ongoing conflict. The MPCA component targeted the most vulnerable people which include women headed households, chronically ill, pregnant, and lactating mothers, people living with disabilities as well as the injured people.

CARE has successfully registered 200 households, comprising 2000 beneficiaries, in the Mayo and Bantiu areas. Currently, the cash distribution for the first round is underway. However, due to security concerns and challenges with accessibility, CARE has relocated the targeted area from Jabal-Awlia locality to Karari locality in Alejaja and Alescan95 areas.

2.0. MISSION

The team composed of the Cash Specialist (remote), program manager, officer and MEAL Officers, will conduct the cash distribution. The CARE International in Sudan with the services from the selected Financial Service Providers will distribute cash to **890** households translating to **(4,355)** beneficiaries in Karari locality, Khartoum state. The beneficiaries will receive direct cash assistance per value of USD **38** per person in SDG according to the clear official rate of Khartoum Bank. As such, CARE has hired two consultants in the targeted area which will help to

mobilize and provide technical support during the distributions. For accountability purposes, the CARE will make use of its MEAL team and available feedback mechanisms to ensure quality assurance, and effective communication, transparency and accountability during the distributions. All distribution sites will be agreed upon with the local authorities for security and coordination purposes whilst community leaders will assist with the mobilizations.

3.0. ACTIVITY OBJECTIVES

- Distribute Direct CASH to **4355** beneficiaries, **890** HH.
- Ensure that beneficiaries do encashments in a conducive, safe and friendly environment
- Provide feedback and responses through the reactive feedback mechanism that would have been set up at each point e.g. manning the help desk, check constantly the suggestion box

4.0. DELIVERABLES

- Cash Distribution Report
- Financial Report/Reconciliation Report
- Distribution & Acknowledgement Form (Signed)

5.0. TEAM MEMBERS

- Cash Specialist (Remote)
- Cash manager/officer
- MEAL Officer/Gender Officer
- Finance Officer


Roles and responsibilities

Portfolio	Justification/role during the cash distributions.
Cash Specialist/ Cash manager/officer	Leading in the entire cash distribution process
MEAL Officer/Gender Officer	Beneficiary Verification and Manning the Help desk
Project Manager	Coordinating cash distributions, Security and Quality Assurance
Finance Officer	Finance, Admin and logistics issues handling, Quality Assurance

Detailed Encashment/Distribution Plan

Days	Distribution Point	Number of Beneficiaries	Time
20/April/2024	Alescan95	725	8 AM

21 /April/2024	Alescan95	725	9 AM
23 /April/2024	Alescan95	725	11 AM
24 /April/2024	Alajaja	2,180	10 AM
Total		4355	

Prepared by	Name: Samah Khalid	Position: cash manager	Date:21 /March/2024	Signature: 
Approved by	Name:	Position:	Date:21 /March/2024	Signature: 